



WORKPLACE COMMUNICATION English for Healthcare Professionals

DAY 1

7 October 2021 (Thursday)
9:30am - 1:30pm (GMT +8)

DAY 2

8 October 2021 (Friday)
9:30am - 12:30pm (GMT +8)

Online via Zoom

SPEAKERS



Dr Sheba D.Mani
Acting Director,
Centre for Bioethics and Humanities,
International Medical University



Dr Arlini Alias
Lecturer,
Centre for Bioethics and Humanities,
International Medical University



Carol Chin Koon Poh
Lecturer,
Centre for Bioethics and Humanities,
International Medical University

The workshop is designed to help participants develop, enhance and refine their English language knowledge and communication skills in the context of the health profession. It is an interactive workshop that is structured to hone all four English language skills: reading, writing, listening, and speaking.

The language focus is generated by topics related to workplace settings and will concentrate on the practical application of the English language.

OBJECTIVES

- Enhance the English language grammar and rules.
- Develop reading skills to:
 - locate specific information from healthcare topics.
 - identify details, main points and opinion from healthcare topics.
- Enhance speaking skills by role-playing healthcare scenarios with confidence and clarity.
- Employ active listening skills to:
 - identify specific information, opinion and/or purpose of short conversation in healthcare workplace.
 - follow a recorded presentation on a range of healthcare topics.
- Employ written conventions and practices for written communication used in the health professions.

English Language Requirement:

Participants who choose to attend this workshop should possess a basic command and understanding of the English language.

REGISTRATION FEE *(inclusive of SST)*

Regular	IMU Alumni / Staff / Student (Non IMU)	IMU Student
RM350	RM245	RM175



CONTACT US

SECRETARIAT

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REGISTRATION FORM

SURNAME / LAST NAME:

FIRST NAME:

NATIONALITY:

GENDER: MALE FEMALE

TITLE: MR MRS MS PROF DR

OTHER:

ORGANISATION:

PUBLIC PRIVATE

DEPARTMENT:

POSITION:

TEL NO: ()

FAX NO: ()

MOBILE PHONE NO:

ADDRESS:

POSTCODE:

CITY:

STATE:

Please indicate whether this is your office or home address: ORGANISATION HOME

EMAIL:

ORGANISATION'S WEBSITE (IF ANY):

ARE YOU AN IMU ALUMNI MEMBER? YES NO

DIETARY NEEDS/PREFERENCE: VEGETARIAN NON-VEGETARIAN * Not applicable for online workshop

REGISTRATION FEE

REGULAR: RM350

IMU ALUMNI / STAFF / STUDENT (NON IMU): RM245

IMU STUDENT: RM175

MODE OF PAYMENT

PLEASE TICK YOUR OPTION:

CASH

CHEQUE* (for Malaysian banks only)

CREDIT CARD I hereby authorise the processing of my card for the sum of (RM):

Please complete the following sections. These details are required for security purposes.

TYPE OF CARD: VISA MASTERCARD ISSUING BANK:

CARDHOLDER'S NAME (as it appears on the card):

CARD NUMBER:

CARD EXPIRY DATE: / (MM/YY)

CARD SECURITY CODE (3 digits found on reverse Visa / Mastercard)

BANK DRAFT* BANK OF ISSUE:

DATE:

TOTAL AMOUNT (RM):

* Payable to IMU Education Sdn Bhd

ONLINE* (www.imu.edu.my/icl through iPay88)

CANCELLATION POLICY

1. Any cancellation of registration must be made in writing to the Secretariat of Workshop on Workplace Communication: English for Healthcare Professionals
2. There will be full refund of registration fee for cancellation made by 7 August 2021.
3. There will be a 50% refund of registration fee for cancellation made before 7 September 2021.
4. There will be a 30% refund of registration fee for cancellation made before 23 September 2021.
5. There will be no refund of registration fee for cancellation made on 23 September 2021 and thereafter.
6. The Organiser reserves the right to cancel or change the topic or trainer of the workshop, if for whatever reasons beyond its control, the workshop cannot be held as scheduled or the topics need to be altered.

DECLARATION AND AUTHORISATION

1. I confirm that the above information is correct and I will inform IMU when there is any change to this information.
2. I have read, understood and consent to the processing of my personal data as set out in the enclosed Privacy Notice.

Signature

Date

DISCLAIMER:

The organiser reserves the right to make such alterations to the programmes as circumstances dictate and will not accept responsibility for any errors, omissions or changes made to the speakers' information. The views and opinions expressed by the speakers at this workshop are not necessarily the views and opinions of the organiser.