

ABSTRACT SUBMISSION - Guidelines

General Instruction:

- There is no limit to the number of submissions per participant.
- The following requirement must be strictly observed:
 - Font : 11 point; Times New Roman
 - Spacing : single
 - Alignment : to the left and justified
- Submission implies that the work has not been published before and is not under consideration for publication elsewhere except as part of a thesis, report or lecture note.

Best Poster/presentation Awards:

Two (2) oral and two (2) poster presenters will be awarded with first and second cash prizes, respectively. The awards for oral presentation will only be made to undergraduate presenting authors. For those interested to participate in the awards for the oral presentation category, please indicate this during the submission of your abstract. The undergraduate presenting authors of four short listed abstracts will be invited to present at a special oral session, during which the assessment for awards will be made.

Conference Abstract Proceeding/ Publication: All accepted abstracts (subject to acceptance) will be published as "Conference Abstract Proceeding". Additionally, a conference booklet will also be supplied to all participants during the conference.

Abstract Categories: The call for abstract has been organized around four core areas of pharmacy and pharmaceutical sciences

- Pharmacy Education
- Drug Discovery
- Pharmacy Practice
- Pharmaceutical Technology

During submission, author must choose a primary core area relevant to their topic.

Preference: Please mark your presentation preference: **oral (O)**, **poster (P)** or **either (E)**. The Conference Committee will review and decide the presentation format of accepted abstracts (oral/poster).

For oral presentation, the presenting author is given a 10 minutes followed by a questionnaire session of 3 minutes.

Title: The title should be explicit.

Authors: The authors' name/s and affiliated institution/s should be in the following style and underline the name of the presenting author:

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The email of presenting author must be provided for all future correspondence.

The Scientific Committee reserves the right to edit abstracts as necessary for clarity, grammar, style, and length.

The decision of the Scientific Committee is final.

Abstract narrative and word limit: The abstract narrative should not be more than 250 words. Use Times New Roman font size 11, and single spacing. Please define all abbreviations and concepts in your abstract at first use. The abstract should include the following:

1. **Background:** Indicating the objective(s) of your investigation and your research question.
2. **Method:** An explanation of the study design and experimental methods used
3. **Results:** The essential results observed in summary form. Sufficient quantitative data and statistical tests should be presented. Statements like "to be completed" are not acceptable.
4. **Conclusions:** Conclusions should be supported by the findings within your results.

Abstract Language: Prepare your abstract and poster in English. Ensure that there are no grammatical errors and misspellings. The committee reserves full right to reject submissions that are not in the proper vernacular.

Instructions for poster presentation

Poster dimensions: A1 Size in Portrait (Approximately 594 mm x 841 mm, Refer Figure 1)

The poster should provide enough information to convey the key points clearly. The poster content should be logically sequenced and visually attractive. Careful choice of colour and appropriate size of text is recommended.

- IMU will provide one packet of pins to hang the posters on the poster board.
- Poster boards will be arranged numerically and will be organized by area of topic.

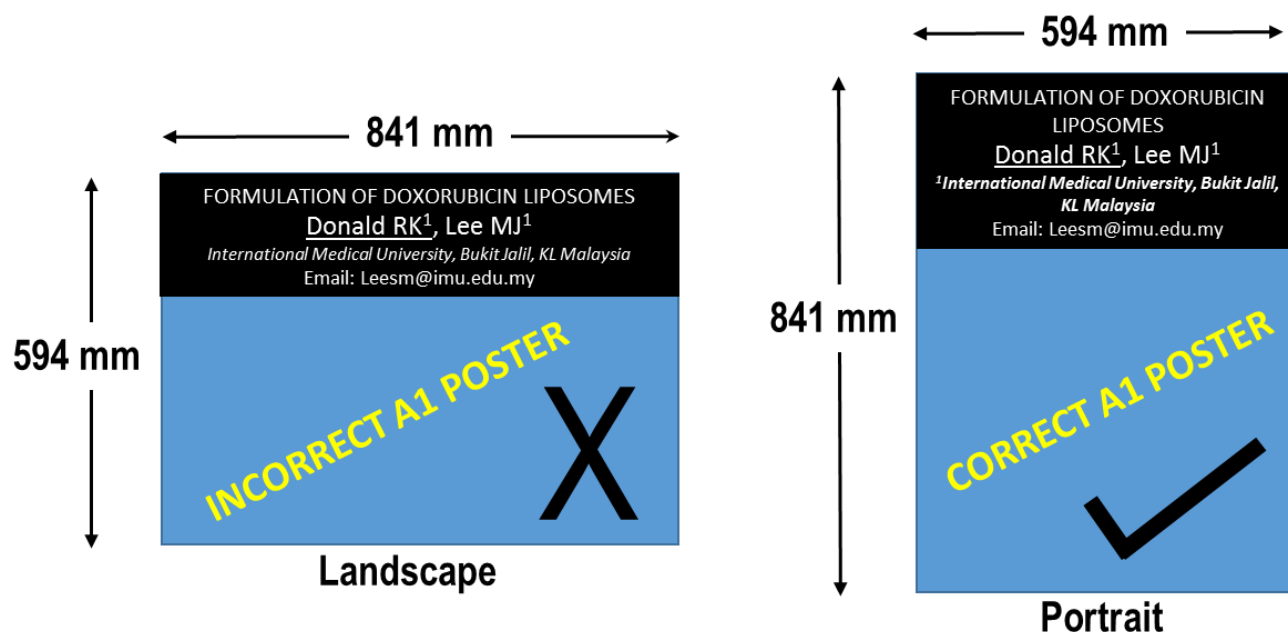


Figure 1: Diagram showing correct poster layout for poster presentation. *Note: Author must select portrait layout to design their poster. Poster should convey the key points clearly. Careful choice of color and appropriate size of text is recommended.*

Notifications

- The designated presenting author will be notified of the abstract status within 10 days after the deadline for abstract submission.
- All future communications will be sent to the designated presenting author.
- The designated presenting author must register for the annual meeting.

- If the designated presenting author is not registered, the abstract will be withdrawn and will not be included in the conference abstract proceeding/ conference booklet.

ABSTRACT SUBMISSION DEADLINE: All abstracts must be received on or before **14th July 2015**.